



RESOURCE LIBRARY - STEWARDING
Rags and Tea towels 抹布与擦巾

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Standard:

Rags & Towels must be used for their using.

标准:

要正确使用抹布与擦巾。

Procedures:

1. Clean rags & towels will be collected from the linen room on a clean for dirty basis.
2. Rags & towels should be stored correctly to prevent them becoming soiled or wet prior to use.
3. Rags and towels should only be used for their specified use.
4. Dirty rags & towels should be placed in their respective bags after use.

NB: NEVER use table line or napkins to clean these are ONLY for guest use.

-End-

程序:

1. 清洁的抹布与擦巾要在布草房领取。
2. 抹布与擦巾要正确存放, 以防在使用前被污染。
3. 抹布与擦巾只能用于它们特定的用途。
4. 脏的抹布与擦巾要分开放置。

注意: 不要用餐巾做清洁, 它们只能提供给客人使用。

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